

**Boardmembers:**

*Roxanne Barbieri – Chair  
Lynda Lang – Vice Chair  
James Sly  
Joyce Donaldson  
Gloria Tejada*



**Location:**

*Side Conference Room  
5775 Carpinteria Avenue  
Carpinteria, CA 93013*

**CITY OF CARPINTERIA  
Downtown-T Business Advisory Board  
Regular Meeting Agenda  
Thursday, November 3, 2016  
8:00 am**

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**CALL TO ORDER**

**ROLL CALL**

**PRESENTATIONS**

**PUBLIC COMMENT**

This is the time for public comments on matters not otherwise on the agenda, but within the subject matter jurisdiction of the Downtown-T Business Advisory Board.

**CONSENT CALENDAR**

1. Minutes of the regular meeting held September 1, 2016.

**OLD BUSINESS: NONE**

**BOARD/STAFF UPDATES:**

**NEW BUSINESS:**

2. Homeless Issues/Concerns in the Downtown "T" Discussion

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Recommendation: Discuss homeless issues/concerns in the Downtown "T" with the Central Coast Collaborative on Homelessness (C3H) and the Sheriff's Department.

3. Food Trucks in the Downtown "T" District

Recommendation: Discuss concerns with food trucks operating in the Downtown "T" District.

4. Updating the "Shop, Play, Dine, Stay" Brochures

Recommendation: Review update to "Shop, Play, Dine, Stay" Brochure

5. Purchase of Trash Cans for Downtown

Recommendation: Authorize purchase of four trashcans for the Downtown using Parking and Business Improvement Area fund.

**ADJOURNMENT**

**NEXT REGULAR DTBAB MEETING – January 5, 2016**

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Brian Barrett, Management Analyst at 684-5405, extension 446 or the California Relay Service at (866) 735-2929. Notification of two business days prior to the meeting will enable the City to make reasonable arrangements for accessibility to this meeting.

**CITY OF CARPINTERIA**  
**Downtown-T Business Advisory Board**  
**Regular Meeting Minutes**  
**Side Conference Room**  
**Thursday, September 1, 2016**

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**CALL TO ORDER**

Staff Liaison Barrett called the meeting to order at 8:16 am.

**ROLL CALL**

Boardmembers present: Boardmember Joyce Donaldson  
Boardmember Gloria Tejeda (arrived at 8:47 am)  
Vice Chair Lynda Lang  
Chair Roxanne Barbieri

Boardmembers absent: None

Staff members present: Brian C. Barrett, Management Analyst / DTBAB Staff Liaison

**PRESENTATIONS: NONE**

**PUBLIC COMMENT**

There was no public comment.

**CONSENT CALENDAR**

Motion by Chair Barbieri, seconded by Member Donaldson, to approve the Consent Calendar. Upon voice vote, the motion carried with Member Tejeda absent.

1. Minutes of the regular meeting held July 7, 2016.

**OLD BUSINESS: NONE**

**BOARD/STAFF UPDATES:**

Staff Liaison Barrett announced that James Sly of Sly's Restaurant applied for the combined vacant position on the Downtown-T Business Advisory Board and Carpinteria First Committee and that his appointment will be considered at the September 12<sup>th</sup> City Council meeting.

**NEW BUSINESS:**

2. Food Trucks in the Downtown “T” District

Recommendation: Discuss concerns with food trucks operating in the Downtown “T” District.

Member Donaldson mentioned that Jana Gonzalez of Nutbelly Pizza expressed a concern about foodtrucks being in the Downtown area and taking business away from the local restaurants. Member Donaldson commented that for small special events, such as Snow Much To Do, only local foodtrucks should be used. Vice Chair Lang said the idea behind using foodtrucks is that they usually have followers and more people would attend the event.

The Board decided to table the item to a future meeting when Jana Gonzalez of Nutbelly Pizza and Member Tejeda would be present to express their concerns.

The Board heard the following items out of order.

4. Halloween Safe Trick or Treating in the Downtown-T Event

Recommendation: Approve the design and purchase of Halloween bags.

Chair Barbieri encouraged the Board to be observant this year and see how many kids are actually using the Halloween bags. Vice Chair Lang suggested the Hosts hand out the bags at the Seal Fountain. Member Donaldson suggested that the sign and bag logo spell out Downtown-T Business Advisory Board instead of DTBAB.

Motion by Chair Barbieri, seconded by Member Donaldson, to approve the revised design as discussed, purchase Halloween bags, and check to see if it is effective. Upon voice vote, the motion carried with Member Tejeda absent.

5. 2017 Board Meeting Schedule

Recommendation: Adopt the proposed 2017 Board meeting schedule.

Motion by Chair Barbieri, seconded by Vice Chair Lang, to adopt the proposed 2017 Board meeting schedule. Upon voice vote, the motion carried with Member Tejeda absent.

3. Updating the “Shop, Play, Dine, Stay” Brochures

Recommendation: Review and discuss update to “Shop, Play, Dine, Stay” Brochure.

The Board compiled various updates to the brochure and Staff Liaison Barrett said he would return to the next meeting with a draft version.

Member Tejeda entered the meeting at 8:47 am.

**ADJOURNMENT**

Staff Liaison Barrett adjourned the meeting at 8:53 am.

ATTEST:

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Roxanne Barbieri, Chair  
Downtown-T Business Advisory Board

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Brian C. Barrett, Staff Liaison  
Downtown-T Business Advisory Board