

Boardmembers:

*Roxanne Barbieri – Chair
Lynda Lang – Vice Chair
Robyn Daniels
Joyce Donaldson
Gloria Tejada*



Location:

*Side Conference Room
5775 Carpinteria Avenue
Carpinteria, CA 93013*

**CITY OF CARPINTERIA
Downtown-T Business Advisory Board
Regular Meeting Agenda
Thursday, January 7, 2016
8:00 am**

CALL TO ORDER

ROLL CALL

PRESENTATIONS

PUBLIC COMMENT

This is the time for public comments on matters not otherwise on the agenda, but within the subject matter jurisdiction of the Downtown-T Business Advisory Board.

CONSENT CALENDAR

1. Minutes of the regular meeting held November 5, 2015.

OLD BUSINESS: NONE

BOARD/STAFF UPDATES

NEW BUSINESS:

2. State Park Map

Recommendation: Discuss updating the State Park Map.

ADJOURNMENT

NEXT REGULAR DTBAB MEETING – March 3, 2016

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Brian Barrett, Management Analyst at 684-5405, extension 446 or the California Relay Service at (866) 735-2929. Notification of two business days prior to the meeting will enable the City to make reasonable arrangements for accessibility to this meeting.

**CITY OF CARPINTERIA
Downtown-T Business Advisory Board
Regular Meeting Minutes
Side Conference Room
Thursday, November 5, 2015**

CALL TO ORDER

Chair Barbieri called the meeting to order at 8:00 am.

ROLL CALL

Boardmembers present: Boardmember Robyn Daniels
Boardmember Joyce Donaldson
Boardmember Gloria Tejada
Vice Chair Lynda Lang
Chair Roxanne Barbieri

Boardmembers absent: None

Staff members present: Dave Durflinger, City Manager
Brian C. Barrett, Management Analyst / DTBAB Staff Liaison

PRESENTATIONS: NONE

PUBLIC COMMENT

There was no public comment.

CONSENT CALENDAR

Motion by Vice Chair Lang, seconded by Boardmember Tejada, to approve the Consent Calendar. Upon voice vote, the motion carried unanimously.

1. Minutes of the regular meeting held September 3, 2015.

OLD BUSINESS: NONE

BOARD/STAFF UPDATES

NEW BUSINESS:

2. Downtown-T Business Advisory Board and Carpinteria First Committee Merger

Recommendation: Approve and recommend to the City Council the merger between the Downtown-T Business Advisory Board and the Carpinteria First Committee.

Staff Liaison Barrett presented a brief overview on the potential merger and discussion ensued on membership, meeting schedule, and benefits of the merger.

Motion by Vice Chair Lang, seconded by Boardmember Donaldson, to approve and recommend to the City Council the merger between the Downtown-T Business Advisory Board and the Carpinteria First Committee. Upon voice vote, the motion carried unanimously.

City Manager Durflinger pointed out that the Carpinteria First Committee has an opportunity to look at broader citywide issues.

Boardmember Donaldson brought up changing the name of the Committee to better reflect its economic development aspect. City Manager Durflinger encouraged placing a name change on a future Committee agenda. Staff Liaison acknowledged that he would put it on the next Carpinteria First Committee agenda.

3. Halloween Safe Trick or Treating Event

Recommendation: Review event.

The Board reviewed the event and did not report any significant problems.

4. Status of Assessment District No. 4 Payments

Recommendation: Receive and file report.

Staff Liaison Barrett presented the staff report. Boardmember Daniels requested Staff Liaison Barrett e-mail her Rabobank's Notice of Assessment to get paid. The Board discussed how best to ensure businesses pay the assessment promptly. Staff noted that the presented list and quantity of delinquent businesses is typical from year to year. The Board suggested staff call the delinquent businesses for payment.

The Board received and filed the report.

5. Seating Area in Front of Esau's Café

Recommendation: Receive the Board's opinion on creating a potential seating area in front of Esau's Café.

Staff Liaison Barrett passed out photos of the current view in front of Esau's Café and of a proposed seating area. He noted that the Department of Public Works had not yet asked Esau's Café about the seating area, but that it seemed like a good fit given the current sidewalk conditions in front of the restaurant.

City Manager Durlinger suggested staff bring back more information to the Board on this matter, contact other cities as to how they run such a program and what successes/issues they've had with this program. Afterwards, a discussion on assessment districts took place.

City Manager Durlinger suggested the matter of reconfiguring Ninth Street parking between Linden Avenue and Elm Avenue to create more public parking be addressed as a future agenda item.

6. 2016 Board Meeting Schedule

Recommendation: Adopt the proposed 2016 Board meeting schedule.

The Board gave consensus to adopting the 2016 Board meeting schedule as presented.

City Manager Durlinger recommended that Mike Lazaro of Carpinteria Events be invited to a future meeting to allow for the Board's input on both the Independence Day and Holiday Spirit Parades.

The Board agreed that it would discuss both parades with Mr. Lazaro at the May 5, 2016 meeting.

ADJOURNMENT

Chair Barbieri adjourned the meeting at 8:48 am.

ATTEST:

Roxanne Barbieri, Chair
Downtown-T Business Advisory Board

Brian C. Barrett, Staff Liaison
Downtown-T Business Advisory Board