

CITY OF CARPINTERIA
5775 Carpinteria Avenue
Carpinteria, CA 93013
(805) 684-5405 / www.carpinteria.ca.us



REQUEST FOR HEARING ON COMPLIANCE ORDER

Name of Recipient _____ Company Name _____

Date of Compliance Order: _____ Due Date: _____

Address Subject to Compliance Order: _____

In accordance with Carpinteria Municipal Code Section 1.06.110, any recipient of a compliance order may contest the issuance of the order by completing this form and returning it to the City of Carpinteria within 30 days from the date of the issuance of the order. You shall be notified of the time and place set for the hearing at least 10 days prior to the date of the hearing. The hearing shall be held not more than 60 days from the date the request for a hearing is filed.

Please be aware that pursuant to Carpinteria Municipal Code Section 1.06.130, failure to appear at the hearing will constitute a failure to exhaust all administrative remedies.

This request form must be returned before an Administrative Hearing will be scheduled. The date, time and location of the Administrative Hearing will be mailed to you.

This request form must be completed and submitted to the City of Carpinteria, 5775 Carpinteria Avenue, no later than the due date noted above.

Received by: _____ Receipt No: _____ Date: _____

PLEASE MARK THE APPROPRIATE RESPONSE BELOW

- I WILL APPEAR** at the appointed time for the Administrative Hearing to present my case to the Hearing Officer.
- I WILL NOT APPEAR** to present my case and I request the Hearing Officer to review my case and submit the results by mail.

In the space below, provide a detailed account of your reasons for contesting the compliance order. Failure to specifically identify your grounds for contesting the order will result in this form being sent back to you for completion within the specified time frame for appealing the order. You may attach extra sheets as needed.

NOTICE: IF YOU FAIL TO SUBMIT THIS FORM AS SPECIFIED ABOVE, INCLUDING GROUNDS FOR APPEAL, WITHIN 30 DAYS OF THE ISSUANCE OF THE COMPLIANCE ORDER, YOU WILL FORFEIT YOUR RIGHT TO AN ADMINISTRATIVE HEARING AND YOU WILL NOT BE ABLE TO APPEAL THE CITATION AT A LATER DATE.