

City Hall Advance

Current & Upcoming Projects/News from Carpinteria City Hall December 2011/January 2012

EXECUTIVE / CITY CLERK SUMMARY

Holiday and Furlough Closure: City Hall and some other City facilities will be closed from December 23rd through January 2nd. For emergencies the public should call 911. For any other matter requiring urgent attention, including street or park maintenance and animal control services, the public should contact Sheriff's Dispatch at 692-5743.

City Receives Measure A Grants Approval: Carpinteria has been granted nearly half a million dollars in grant monies from the County's Measure A transportation funding program. The grants will pay for a number of pedestrian and bicycle improvements throughout the City. The projects include:

1. **Carpinteria Avenue/Santa Ynez Avenue/Seventh Street Intersection Improvements (\$100,000)** – This project will improve sight distance and lane usage by adding a bulb-out at the southwest corner adjacent to Aliso Elementary School.
2. **Calle Ocho/Concha Loma Drive Intersection Improvements (\$91,550)** – This project will improve the school crosswalk by adding a bulb-out to the northwest corner of the intersection. The bulb-out will improve sight distance and provide a place of refuge for pedestrians crossing at Concha Loma Drive.
3. **Carpinteria Rincon Trail (\$175,000)** – The grant for this project is for the engineering design of a trail that will connect the eastern terminus of Carpinteria Avenue with Rincon Park. The trail will enable cyclists to get to the Rincon area without having to ride on the freeway. The project will be well positioned to compete for future grants for construction.
4. **Adult Bicycle Education and Safety Outreach (\$60,000)** – The City of Carpinteria co-sponsored this grant application with the Cities of Goleta and Santa Barbara and the County. The program will be run by the Santa Barbara Bicycle Coalition (the grant revenue will be managed by the County and distributed to the Bicycle Coalition by the County).

5. **Ninth Street Pedestrian Bridge Rehabilitation (\$100,000)** – This project will improve the Ninth Street Pedestrian Bridge by replacing the railings and deck materials and making ADA improvements to the walkway approaches.
6. **Carpinteria Bicycle Master Plan (\$20,000)** - Production of the City's Master Plan will be funded by this grant. The Master Plan will then play an important role in enabling the City to obtain other grants.
7. **County Bike Map (\$12,750)** – The City of Carpinteria was a co-sponsor with Traffic Solutions to produce the County of Santa Barbara Bike Map. The City of Lompoc and Traffic Solutions co-sponsored the production of the map for the north County (the grant revenue goes to Traffic Solutions).

Government Access Television Changes: January 2012 will mark the change of the City of Carpinteria Government Access Television channel from Channel 18 on the Cox cable television system to Channel 21. The change was desired by the City and Cox in order to accommodate additional channels on the Cox system and to allow the City to at long last have its own channel (the City has shared Channel 18 with the City of Santa Barbara since its inception more than 20 years ago). The agreement between Cox and the City includes Cox paying the City \$3,000 for advertising and other public education concerning the channel change and approximately \$24,000 for anticipated broadcast equipment replacement/upgrades. The City's agreement is a part of an agreement between all of the local governments on the south coast of Santa Barbara County and Cox Communications concerning the transition of public, education, and government access channels from analog to digital format.

Tentative City Council Agenda Matters:

- Integrated Pest Management Policy
- Carpinteria Valley Chamber Recognition of their Centennial
- CalPERS Ordinance Amendment
- Team Sports Sponsorship Program at the Pool
- Government Access TV Presentation Announcing Channel Change
- Incentive Program from SC Gas Company to Replace Pool Boiler
- Silver Sands Mobile Home Park Implementation Agreement
- Midyear Budget Review
- Quarterly Investment Report
- Approval of Independent Auditor Report
- Employee Recognition Awards
- Tax Measure Consultant Contract
- Closed Session Regarding City Manager Evaluation

**A S S I S T A N T T O T H E C I T Y M A N A G E R &
E C O N O M I C D E V E L O P M E N T**



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Carpinteria First Committee

January's primary event, "*Snow Much To Do*", will be held on Saturday, January 7th. The event includes a snow play area and downtown activities. The snow play area will be located on the grassy section of the Seaside Building parcel and is being taken over and paid for by the Children's Project at Main. Also, Linden Avenue will be closed between

8th and 9th streets where there will be ice skating, music, and three to four food trucks (and possibly Surf Dogs).

GATV Channel 18 Schedule

**City of Carpinteria
Channel 18 Schedule for December 2011**

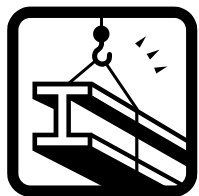
| Date | Program | | Start Time | Estimated End Time |
|-------------|----------------------------------|-------------|-------------------|---------------------------|
| 12/1 | Community Scroll | | All Day | |
| 12/2 | Community Scroll | | All Day | |
| 12/3 | City Council Meeting of 11/28/11 | Rebroadcast | 5:00 pm | 7:30 pm |
| 12/4 | Community Scroll | | All Day | |
| 12/5 | Planning Commission Meeting | Live | 5:30 pm | 8:00 pm |
| 12/6 | Community Scroll | | All Day | |
| 12/7 | Planning Commission Meeting | Rebroadcast | 7:00 pm | 9:30 pm |
| 12/8 | Community Scroll | | All Day | |
| 12/9 | Community Scroll | | All Day | |
| 12/10 | Planning Commission Meeting | Rebroadcast | 5:00 pm | 7:30 pm |
| 12/11 | Community Scroll | | All Day | |
| 12/12 | City Council Meeting | Live | 5:30 pm | 8:00 pm |
| 12/13 | School District Board Meeting | Live | 5:30 pm | 7:30 pm |
| 12/14 | Water District Board Meeting | Live | 5:30 pm | 8:00 pm |
| 12/14 | City Council Meeting | Rebroadcast | 8:00 pm | 10:30 pm |
| 12/15 | School District Board Meeting | Rebroadcast | 7:00 pm | 9:00 pm |
| 12/16 | Water District Board Meeting | Rebroadcast | 7:00 pm | 9:30 pm |
| 12/17 | City Council Meeting | Rebroadcast | 5:00 pm | 7:30 pm |
| 12/18 | Community Scroll | | All Day | |
| 12/19 | Community Scroll | | All Day | |
| 12/20 | Fire District Board Meeting | Live | 5:30 pm | 7:30 pm |
| 12/21 | Fire District Board Meeting | Rebroadcast | 7:00 pm | 9:00 pm |
| 12/22 | Fire District Board Meeting | Rebroadcast | 7:00 pm | 9:00 pm |
| 12/23 | Community Scroll | | All Day | |
| 12/24 | Community Scroll | | All Day | |
| 12/25 | Community Scroll | | All Day | |
| 12/26 | Community Scroll | | All Day | |
| 12/27 | Community Scroll | | All Day | |
| 12/28 | Community Scroll | | All Day | |
| 12/29 | Community Scroll | | All Day | |
| 12/30 | Community Scroll | | All Day | |
| 12/31 | Community Scroll | | All Day | |

**Note: Community Scroll plays before & after shows listed

**City of Carpinteria
Channel 18 Schedule for January 2012**

| Date | Program | | Start Time | Estimated End Time |
|-------------|-------------------------------|-------------|-------------------|---------------------------|
| 1/1 | Community Scroll | | All Day | |
| 1/2 | Community Scroll | | All Day | |
| 1/3 | Community Scroll | | All Day | |
| 1/4 | Community Scroll | | All Day | |
| 1/5 | Community Scroll | | All Day | |
| 1/6 | Community Scroll | | All Day | |
| 1/7 | Community Scroll | | All Day | |
| 1/8 | Community Scroll | | All Day | |
| 1/9 | City Council Meeting | Live | 5:30 pm | 8:00 pm |
| 1/10 | School District Board Meeting | Live | 5:30 pm | 7:30 pm |
| 1/11 | Water District Board Meeting | Live | 5:30 pm | 8:00 pm |
| 1/11 | City Council Meeting | Rebroadcast | 8:00 pm | 10:30 pm |
| 1/12 | School District Board Meeting | Rebroadcast | 7:00 pm | 9:00 pm |
| 1/13 | Water District Board Meeting | Rebroadcast | 7:00 pm | 9:30 pm |
| 1/14 | City Council Meeting | Rebroadcast | 5:00 pm | 7:30 pm |
| 1/15 | Community Scroll | | All Day | |
| 1/16 | Community Scroll | | All Day | |
| 1/17 | Fire District Board Meeting | Live | 6:30 pm | 8:30 pm |
| 1/18 | Fire District Board Meeting | Rebroadcast | 7:00 pm | 9:00 pm |
| 1/19 | Fire District Board Meeting | Rebroadcast | 7:00 pm | 9:00 pm |
| 1/20 | Community Scroll | | All Day | |
| 1/21 | Community Scroll | | All Day | |
| 1/22 | Community Scroll | | All Day | |
| 1/23 | City Council Meeting | Live | 5:30 pm | 8:00 pm |
| 1/24 | School District Board Meeting | Live | 5:30 pm | 7:30 pm |
| 1/25 | Water District Board Meeting | Live | 5:30 pm | 8:00 pm |
| 1/25 | City Council Meeting | Rebroadcast | 8:00 pm | 10:30 pm |
| 1/26 | School District Board Meeting | Rebroadcast | 7:00 pm | 9:00 pm |
| 1/27 | Water District Board Meeting | Rebroadcast | 7:00 pm | 9:30 pm |
| 1/28 | City Council Meeting | Rebroadcast | 5:00 pm | 7:30 pm |
| 1/29 | Community Scroll | | All Day | |
| 1/30 | Community Scroll | | All Day | |
| 1/31 | Community Scroll | | All Day | |

**Note: Community Scroll plays before & after shows listed



ADMINISTRATIVE PROGRAM

Single-Use Bag Elimination Ordinance – The Department of Public Works Environmental Coordinator is working with the City Manager's Office on preparing a new City ordinance that will ban single-use bags by commercial businesses. In preparation for writing the ordinance, Public Works staff is researching efforts by other local agencies and working with business owners and the Chamber of Commerce. To gain additional information from the public, a workshop was held on November 8th, 2011. Staff is now preparing to report to the City Council on the information gathered and to present a proposed draft ordinance in December.

ENGINEERING DIVISION

CAPITAL PROJECTS

2011 Pedestrian Improvements Project – The Department continues to work with its consultant on preparations for the Linden Avenue Tree Replacement and Sidewalk Repair Project for delivery during the spring of 2012. Public Works staff is in the process of reviewing the plans, specifications, and engineer's estimate that have been prepared by the engineering consultant. Once completed, the project will be advertised for bidding by contractors in January 2012 and awarded to the lowest responsible bidder by the City Council.

Carpinteria Avenue Bridge – We continue to make progress initiating this project. The City of Carpinteria has received a grant from the Federal Highway Administration (FHWA) under the Highway Bridge Program. The California Department of Transportation administers the grant on behalf of FHWA. To expedite the next steps in the project delivery process, the Department has contracted with a firm that specializes in project management. The next steps include the completion of the Preliminary Environmental Evaluation, the Field Review, and the engineering consultant selection. The Field Review includes inviting several representatives from CalTrans including CalTrans Structures, Hydraulics, and Geology, to name a few, to a meeting at the bridge site to review the plan for replacement of the bridge.

Engineering Permits – The Department continues to work on several private development projects. For the Lagunitas Project, Public Works issued grading and street construction permits. The project is finishing rough grading and will complete the public roadway construction phase in December. The project includes the widening of Via Real. The Public Works staff performs site visits on a daily basis and is working with the developer as technical issues come up.

Solid Waste – The franchise agreement with E. J. Harrison for refuse collection in the City of Carpinteria is set to expire in January of 2012. The Department of Public Works has begun preparing for establishing a new agreement. Preparations have included employing consultants to

audit E. J. Harrison's performance and financial reporting. The results of the performance and financial audits were presented to the City Council in November. In December, the Department will begin the process of negotiating a new franchise agreement contract with E. J. Harrison & Sons.

Watershed Management Program – Public Works staff began the business education and outreach program this spring as required by the City's Stormwater Management Plan. An extension of the education and outreach the City already does for homeowners and children, the business program is designed to help businesses identify ways to avoid potential polluting by performing evaluations on site and giving business owners and managers guidance on how to reduce these potentials at the source. In December, the Department will continue its business outreach education program to non-English speaking business owners. The City is required by the State to educate all businesses by the end of the 5-year permit term in November 2013.

STREET MAINTENANCE DIVISION

PUBLIC WORKS DECEMBER 2011 WORK PLAN

The following maintenance activities are scheduled for December:

- Storm drain inspection cleaning
- Linden r.o.w. trees holiday lighting
- Hospice tree lighting decorations
- First Friday banners installation
- Holiday banners installation
- Holiday parade setup & breakdown
- City Hall decorations installation
- Linden/Carp Ave wreaths
- Finish CDS unit cleanings
- Winter berm signs installation
- Ninth Street r.o.w. project
- Winter tree trimming
- Winter pot hole repair work

COMMUNITY DEVELOPMENT DEPARTMENT

DIRECTOR'S REPORT

PLANNING & BUILDING

Planning Commission: The Planning Commission meeting on December 5th will include a review of a Lot Line Adjustment between the City and the Silver Sands Village Mobile Home Park to modify property boundaries between the City's property at Ash Avenue and the Park property. The Commission will also receive a briefing from Peter Imhof of SBCAG on the topic of the Regional Transportation Plan and Sustainable Communities Strategy, the Regional Growth Forecast and the Regional Housing Needs Assessment and the timing for all of these efforts. The next regular Planning Commission meeting is tentatively scheduled for January 3, 2012, however,



due to the furlough and a lack of items ready for hearing it is possible that this meeting will be canceled.

Architectural Review Board: The ARB met on December 1st to consider a new residential duplex on 5th Street and to review a proposed mural to be painted on Wullbrandt Way on the north side of the Señor Frog's building, adjacent to the Cotton Company. The mural depicts a beach scene and is proposed by Carpinteria Beautiful.

Design Review Team for the Linden – Casitas Pass Road Interchanges Project: The Mayor and City Council will review applications and make appointments to a Design Review Team (DRT) at the City Council meeting on December 12th. The DRT will include two Councilmembers, one Planning Commissioner, one ARB Member and two members of the public-at-large. The DRT will meet approximately once a month for the next six months or so to review the architectural and design features of the overcrossing structures, sound walls and lighting components of the overall CalTrans project.

Soil Remediation Grading Project: Contractors continue to work on the improvements associated with the soil remediation project at the former nursery area and buffer parcel owned by Venoco. Planting and hydro-seeding with native species will occur on December 6th and 12th. The western road shoulder of Dump Road has been improved to provide a better shoulder for pedestrians and to direct drainage coming off of Carpinteria Avenue down to the concrete channel that leads out to the southwest corner of the buffer parcel and eventually out to Tar Pits Park via the railroad ditch and the Higgins Spring Trestle. The last components of the project which are currently underway include construction of a new curb, gutter and sidewalk along Carpinteria Avenue from the Cypress Tree Apartments to the corner of Dump Road. This area will also be landscaped with native trees and shrubs once the concrete work is completed.

Lagunitas Residences: The grading continues for the Homes at Lagunitas in preparation for construction of the model homes for the project. A temporary sales trailer has been installed on Via Real, with signs announcing the housing development. Landscaping and a parking area for potential visitors to the site will be added soon, after the Via Real roadway improvements are installed. Building plan-check has been completed for the model homes and construction of three residences and one tri-plex building will commence in December.

CODE COMPLIANCE



Food Container Regulations: Almost half of the business owners who were notified of the need to comply with the Food Container Regulations have returned their certification forms, which are due by January 3, 2012. Merchants who do not return the form will be inspected in January 2012 and if they are in compliance, will be asked to sign and submit the form. If products are found at the business that do not comply with the regulations, the business owner will then be issued a written warning asking for compliance and outlining penalties for violations.

Harbor Seal Rookery Closure Commences December 1st through May 31st: A Seal Watch Volunteer meeting is scheduled at City Hall on December 6th at 6:00 p.m., in preparation for this year's beach closure. A spokesperson from NOAA will give a short presentation and Code

Compliance staff will be in attendance to answer questions about the City's role in supporting Seal Watch and responding to calls for service.

Animal Control: The Animal Medical Clinic is still boarding Paca, a black, male short-haired domestic cat for adoption. We also have a white female Pit Bull/Boxer mix named Darcy. Darcy is available for adoption and has been living in part-time foster care in Santa Barbara. She is friendly and loves to be petted. She gets along with other dogs but she does sometimes snore (it's kind of cute actually – she's a really good sleeper). We also have another female Pit Bull mix named Bambi. She is young and energetic and very friendly. The Himalayan rabbit has a wonderful personality and will be going to live at Seasons Preschool in Santa Barbara. He will have lots of attention from all the youngsters with good care provided by the property/school owners. For more information on our adoptable pets, see their ads on the Petfinder.com or AdoptAPet.com websites via the City's website at www.ci.carpinteria.ca.us.



PARKS & RECREATION



In December the Parks and Recreation Department announces the following events will occur:

The Palm to Linden Trail: This project will be almost complete by the end of December. The items that will remain to be done in 2012 will include the bollard lighting and the interpretive signs. Landscaping will also be augmented. The trail will be opened to the public before these are completed. Many pedestrians have already begun to use the route to make an important connection between the campground and the Downtown.

Carpinteria Community Pool: The Carpinteria Swim Club Tritons will have their award event on December 15th. Evening Masters Adult Swim Program will be on break from December 9th through February 1st. Carpinteria High School Girls Water Polo will host a home game on December 6th at 3 pm.

The Pool will be CLOSED from December 23, 2011 through January 2, 2012.

Linden and Carpinteria Avenue Street Lights: The retrofit of all the city owned light fixtures is now complete.

Winter Protection Berm: The winter berm was installed in the last week of November and was completed by December 2nd. This is the 27th year of the Berm Program. The beach looks very healthy this year and the berm was built from an ample supply of beach sand. If conditions allow, the berm will be leveled again in March 2012.

Carpinteria Parks IPM: Parks Department staff has begun work on a draft policy for an Integrated Pest Management Program to be used as a guide in all the City parks. The plan will focus on the minimum use of pesticides and herbicides or the use of alternates.

Carpinteria Rincon Trail: Consultants will continue to work on the environmental documents and staff will respond to requests as needed. The administrative draft should be ready for circulation sometime in January 2012.

ADMINISTRATIVE SERVICES/FINANCE DEPARTMENT

MEMORANDUM



To: Fidela Garcia, City Clerk

From: John Thornberry, City Treasurer

Date: 1/4/2012

Subject: Cash Report – Government Code 41004

In accordance with California Government Code Section 41004, attached please find a schedule showing Cash Disbursements, Cash Receipts and Ending Cash Balances for each fund of the City for the periods beginning September 30, 2011 through October 31, 2011 and October 31, 2011 through November 30, 2011. Also in accordance with CGC 41004 I request that a copy of this report be filed with the City Council at your earliest convenience.

City of Carpinteria
Treasurer's Cash Report

| | | 09/30/2011 | | | 10/31/2011 | |
|--------------|----------------------|----------------------|---------------------|-------------------|-------------------|----------------------|
| Fund | Cash | Disbursements | Receipts | Change | Cash | |
| 10 | General | 5,279,302.91 | (562,376.07) | 768,118.76 | 205,742.69 | 5,485,045.60 |
| 11 | Traffic Safety | 20,904.25 | (628.81) | 3,587.71 | 2,958.90 | 23,863.15 |
| 13 | General Reserve | 1,022,803.64 | 1,513.87 | 0.00 | 1,513.87 | 1,024,317.51 |
| 20 | Revolving | (335,240.54) | (143,278.76) | 32.58 | (143,246.18) | (478,486.72) |
| 21 | Replacement | 30,204.88 | (1,911.19) | 1.00 | (1,910.19) | 28,294.69 |
| 22 | Park Development | (5,903.20) | 0.00 | 0.00 | 0.00 | (5,903.20) |
| 23 | Park Maintenance | 20,091.27 | (71,403.75) | 5,877.98 | (65,525.77) | (45,434.50) |
| 25 | Gas Tax | 186,919.57 | (46,520.94) | 32,828.09 | (13,692.85) | 173,226.72 |
| 26 | Local Transportation | 101,380.83 | 150.06 | 1,533.06 | 1,683.12 | 103,063.95 |
| 27 | Measure A | 58,515.19 | (11,104.39) | 108,759.66 | 97,655.27 | 156,170.46 |
| 28 | Tidelands Trust | 219,606.36 | (8,063.84) | 6,042.96 | (2,020.88) | 217,585.48 |
| 29 | Street Lighting | 779,204.91 | (6,756.63) | 26,909.25 | 20,152.62 | 799,357.53 |
| 31 | Trust & Agency | 2,592,945.96 | (872.39) | 0.00 | (872.39) | 2,592,073.57 |
| 33 | Right of Way | (62,735.80) | (33,706.52) | 3,197.65 | (30,508.87) | (93,244.67) |
| 38 | PBIA | 38,943.90 | (626.86) | 115.00 | (511.86) | 38,432.04 |
| 39 | AB939 | 261,268.32 | (692.29) | 0.00 | (692.29) | 260,576.03 |
| 41 | Measure D | 1,427,335.65 | 2,112.63 | 0.00 | 2,112.63 | 1,429,448.28 |
| 42 | Capital Improvement | 754,464.57 | (2,000.00) | 0.00 | (2,000.00) | 752,464.57 |
| 48 | Recreation Services | 36,179.12 | (50,561.85) | 20,223.37 | (30,338.48) | 5,840.64 |
| Total | | 12,426,191.79 | (936,727.73) | 977,227.07 | 40,499.34 | 12,466,691.13 |

City of Carpinteria
Treasurer's Cash Report

| | | 10/31/2011 | | | | 11/30/2011 |
|--------------|----------------------|----------------------|---------------------|-------------------|---------------------|----------------------|
| Fund | | Cash | Disbursements | Receipts | Change | Cash |
| 10 | General | 5,485,045.60 | (577,432.59) | 466,686.99 | (110,745.60) | 5,374,300.00 |
| 11 | Traffic Safety | 23,863.15 | (502.08) | 99.20 | (402.88) | 23,460.27 |
| 13 | General Reserve | 1,024,317.51 | 1,713.84 | 0.00 | 1,713.84 | 1,026,031.35 |
| 20 | Revolving | (478,486.72) | (18,503.42) | 314.03 | (18,189.39) | (496,676.11) |
| 21 | Replacement | 28,294.69 | (825.44) | 0.00 | (825.44) | 27,469.25 |
| 22 | Park Development | (5,903.20) | 0.00 | 0.00 | 0.00 | (5,903.20) |
| 23 | Park Maintenance | (45,434.50) | (21,051.18) | 6,917.00 | (14,134.18) | (59,568.68) |
| 25 | Gas Tax | 173,226.72 | (43,232.09) | 32,340.42 | (10,891.67) | 162,335.05 |
| 26 | Local Transportation | 103,063.95 | 172.44 | 0.00 | 172.44 | 103,236.39 |
| 27 | Measure A | 156,170.46 | (8,150.70) | 364.57 | (7,786.13) | 148,384.33 |
| 28 | Tidelands Trust | 217,585.48 | (13,250.17) | 14,001.34 | 751.17 | 218,336.65 |
| 29 | Street Lighting | 799,357.53 | (9,933.05) | 27,459.54 | 17,526.49 | 816,884.02 |
| 31 | Trust & Agency | 2,592,073.57 | (30,773.57) | 93,877.00 | 63,103.43 | 2,655,177.00 |
| 33 | Right of Way | (93,244.67) | (28,083.06) | 0.00 | (28,083.06) | (121,327.73) |
| 38 | PBIA | 38,432.04 | (1,750.70) | 0.00 | (1,750.70) | 36,681.34 |
| 39 | AB939 | 260,576.03 | (3,174.52) | 25,504.86 | 22,330.34 | 282,906.37 |
| 41 | Measure D | 1,429,448.28 | (16,407.82) | 0.00 | (16,407.82) | 1,413,040.46 |
| 42 | Capital Improvement | 752,464.57 | 0.00 | 0.00 | 0.00 | 752,464.57 |
| 48 | Recreation Services | 5,840.64 | (28,194.79) | 14,860.40 | (13,334.39) | (7,493.75) |
| Total | | 12,466,691.13 | (799,378.90) | 682,425.35 | (116,953.55) | 12,349,737.58 |